



MINUTES

Date | time 10/7/2013 1:05 PM | *Meeting called to order by* Kolleen

In Attendance

Kolleen McI (chair), Jan P. (recorder), Barbara H., Phyllis N., Laura L (coordinator), Joan C-O'B (volunteer)

Regrets: Paula Conning

Approval of Agenda

Motion: Jan

Second: Barbara

Approval of Minutes from September 9, 2013

Motion: Barbara

Second: Kolleen

Strategic Planning

1. Social Networking Policy

- Jan presented a copy & outlined the portion Phyllis had highlighted as a point for board discussion regarding use by co-ordinator during billable hours

-No one else had read...Jan will resend (September 8th resent to all)

-FB overview presented at 53 likes and posts are getting read and 2 registrations for fall workshops came from people "joining an event" on FB (need to be aware to check under events periodically)

2. Additional workshop cost outline ~ apparently an old policy exists; though Laura nor Joan ever remember seeing one despite Laura searching the policy binder. They have been going based on past invoices. Phyllis was going to check through her papers. Mention was made here with requests to hold Parenting workshops at Parkinson (in Orangeville & that could be included in our spring workshop schedule) & Hillsburgh (being outside of Dufferin & could provide workshop at a cost as it is outside of Dufferin)

3. Continuance of Bylaws Project – refiling of bylaws for not-for-profit corporations must be completed by Sept 2014. Barbara & Kolleen set to meet on October 29th to review and discuss (using new template) and report back on progress at next meeting (November 11th)

4. Mike Newts Presentation – beginning to become time-consuming & confusing with changing price quotes and new requirements for hotel expenses. Being so close to beginning of November already the decision was to postpone this project until the spring & look further for additional funding (MYAC & service clubs potentially)

Other fundraising options were discussed

- financial writer for teens & parents
- presentation on Understanding your Child's Behaviour (When to worry...When to not?)
- Joan mentioned that the DCAFS area that provides training to Foster Parents would be a good resource and checking with Pat
- Approaching local businesses, MYAC and service clubs for funding supporting a particular event (or event series)

It was also discussed that these topics might be better suited for spring workshops.

Coordinator's Report

Some highlights of Laura's report as per discussion are:

- other than Positive Parenting from 2 Homes & How to Talk...numbers registered are low
- Chamber of Commerce Home and Business Expo on Nov 2nd & 3rd...not enough volunteers able to attend to cover the weekend. Joan suggested asking someone from DCAFS to provide our schedule
- County of Dufferin funding application should be out any time (last year came out Oct 9th)
- Laura and Jan attended the Dufferin County Children's Services plan/Survey Results & outline points of interest in her report (i.e. Shelburne population of children is only place child population is increasing, other areas holding steady or decreasing like Orangeville...most frequently used services were physical activity/rec programs, school, library & OEYC)

Things to think about...are there better locations to offer our workshops or can we partner with free rec or library programs (like popular free weekly LEGO sessions), movie nights etc. for kids while parents are in a workshop.

-Laura & Jan were present for the United Way site visit and felt it was positive and that the UN volunteers knew we did a lot with very little funding and offered some suggestions for looking for local business, service club funding and the suggestion to share workshop schedule at Food Bank...they believed in the importance of what DPSN offers and noted be do all of this on a very low budget

Ask a Parent

October: Bullying –Karen Selby

November: Ask Tina Hinsburger about an article on Parenting from 2 Homes for November or if not in the future. If not, Generosity (Jan)

December: Generosity (Jan) or Laura?

January: Guilt in Parenting by Marc Mailhot

February: ?

March: Magic of Childhood...Santa, Easter Bunny, Tooth Fairy

Ask Carol Hubert (Grandparents) and Michelle Maycock about articles in the future

Reports

Treasurer's Report – Phyllis reported that there is \$14000 in the account

Fundraising –Site visit from United Way completed
-County of Dufferin Application upcoming

Risk Management

Recruitment of new board members and volunteers

- Very happy to have Joan join us as an enthusiastic volunteer
- Rosemary (friend & former neighbor of Jan's) would like to attend a meeting to learn more
- been unable to reach Christine via email...however Jan left her a voicemail message September 10, 2013 with phone number on her resume to call Laura or myself and left the date of next meeting & offered to arrange to meet after school if necessary
- possible Pat's replacement at Public Health

Kollen brought up that we should not keep private information (police checks) in our files but have a DPSN policy that states that two Board Members or Board Member & Co-ordinator see the document record the date of the check and whether it was a pass including vulnerable sector and sign and keep the form only (to be generated).

Further Information & Area of Concern

Princess Margaret E.S. Christmas Craft Sale & Breakfast with Santa – Laura to look into this possible opportunity

Next Meetings

Nov 11, 2013	Mar 3, 2014
Dec 9, 2013	Apr 14, 2014
Jan 13, 2014	May 12, 2014
Feb10, 2014	Jun 2, 2014

Meeting was adjourned at 2:45pm