

we need. This should be a concise document – one page, a copy of the program schedule and some buck slips in a display ready format.

The Board discussed the logos that Paul has provided. Helen will go back to him with comments and ask for some revised designs.

Formal Relationships / Types of Partnerships:

Tabled until January.

Update on Winter 2008 Tasks:

We are currently on track with most of our priorities. Marketing will be catching up in January and putting a plan together. Current priorities are the Boundaries event, website redevelopment, spring program and newspaper insert.

4. Coordinator's Report

- New computer
- Thank you letters sent to: Peoples Credit Union , F.K. Morrow Foundation, Bullets, principals, UGDSB.
- Summary of WDGPH report
- Silent Auction preparation and thank you's prepared
- Donner Report was shared. Short listed agencies included continuing education to physically and developmentally challenged adults, alternatives to suspension, teen aid and mentoring.
- Program Committee met; summary of program feedback provided and call for proposals for spring schedule sent out
- Updated email list
- Supervisory meeting
- Preliminary website mapping
- Dufferin Youth Advisory Meeting – information regarding UGDSB Student Success program that Gerry Holden shared.
- Mayor's Youth Advisory Committee – Trillium Youth Engagement Program announced. Meeting January 30 or 31st.
- SNAP Dufferin
- Community Korners

Silent Auction:

- Sandwich board needs chain lengthened or outside signage – outside and one at the corner. Outside signage should be out the week before. Small signs or a big road sign side.
- Ads should have said childcare provided
- Meet one week before to go over things – just in case
- Bids minimum \$1 increments – larger ones on
- Other advertising – pick a date that's tied to an event; Kaycee Gardens opening?
- Assign numbers for bidding – one list with names and phone numbers; makes it faster
- Please use back door and enter here big signs outside
- Certificates – two people to distribute as that might speed it up

- Few gift certificates could have used more information ie. ACTS, Fantasy Fair
- Thank you letters sent to: Peoples Credit Union, F.K. Morrow Foundation
- Review the donor list and consider other places that should be added
- The group needs to consider contacting some companies earlier in the year
- It was agreed that we would do another silent auction as a fundraiser

Boundaries Venue:

Monora Park has been booked and the contract completed. Costs will be \$4.50 - \$6.50 for linen (Dish 'n Dat was a problem for OEYC) per table. Set up will be tables of 8 (20). Food can be provided by Catering Designs at a cost of \$6.95 taxes in for sandwiches and veggie tray; juice and water; coffee for the morning. Packages and names tags will be additional. Barb has completed the Meridian application as a sponsor opportunity that will cover the costs of the event. If Meridian provides funding we can charge a little less to attend. \$40 would be the minimal charge. The group decided to charge \$50 per person. There will be no early bird or group rate. Advertising via emails etc. will be done early in January. Look for websites where we can post the event for service providers. Paula will make a list of health links ie. hospitals etc. Phyllis will contact Jill regarding whether she wants to stay on Thursday night, program timing and what the research component entails.

Resource Guide / Membership:

The group discussed offering the resource guide on-line at a cost. The book should still be available as a hard copy to agencies and others who require it at a cost. It was suggested that perhaps it should be done as a page(s) of links rather than the whole resource guide. The decision was that the information should be made available on line for free and that the hard copy will be available for purchase.

Board members will review the information in the bylaws regarding membership and the AGM in preparation for the January meeting.

Membership:

In order to be elected to the Board you must be a member of DPSN. These would be our members. Email list and other contacts could be a communication list.

5. Reports

Program Committee:

Program Committee met to discuss feedback from the fall. Identified topics were communication, discipline, spirited child, parenting together and anger. A call for proposals has gone out. Program Committee will be meeting again at the end of January.

Treasurer:

New financial statements provided. Just a reminder that this is a good time of year to make financial contributions if you are looking for a tax receipt!

Fundraising:

Currently have Meridian, TD and Community First Foundation applications underway. Paula is currently working on the TD application. Fundraising Committee needs to meet to determine next steps on Friday, January 18, 2008 at 9:30am at OEYC (small room in back).

6. Risk Management

Conflict of Interest Policy

Tabled

Legal Risk Management Checklist for Charities (Carter & Associates)

Barb will review and report at next meeting.

7. Next Meeting

Monday, January 14, 2008 at DCAFS 9:30am to 11:30am.