



**MINUTES OF A MEETING OF THE MEMBERS OF  
Dufferin Parent Support Network**  
(hereinafter referred to as the "Corporation")

held at the Town of Orangeville, Ontario  
on the 17<sup>th</sup> day of June, 2019  
at the hour of 1:00pm

**MEMBERS PRESENT**

The following members, being a quorum, were present:

Barbara Horvath  
Kolleen McIlveen  
Phyllis Noce  
Jan Pettigrew  
Catherine Campbell (auditor)  
Joan O'Brien Curtin  
Stacey MacNeil  
Laura LaRocca

**CHAIR AND SECRETARY**

The President of the Corporation, Jan Pettigrew, acted as Chair of the meeting and Stacey MacNeil, Secretary was the recorder of the meeting.

**1. MEETING PROPERLY CONSTITUTED**

Notice of the Annual General Meeting was given in accordance with the By-laws of the Corporation, and the meeting was declared regularly constituted.

**2. PRESIDENT'S REPORT**

The Chair, Jan Pettigrew, presented an overview of the organization's governance activities for the previous fiscal year.

**ON A MOTION DULY MADE** Barbara Horvath, seconded by Phyllis Noce and carried unanimously:

**BE IT RESOLVED THAT** the report of the President be approved

**3. TREASURER'S REPORT**

**FINANCIAL STATEMENTS**

The Treasurer, Phyllis Noce, presented to the meeting the draft financial statements of the Corporation for the fiscal period ending December 31<sup>st</sup>, 2018 and the report of the Auditor. We appreciate having Catherine Campbell with us at the Annual General Meeting and thank her for her services. We also acknowledge the efforts of Phyllis Noce in having the financial records professionally prepared thereby making our auditors task as streamlined as possible.

**ON A MOTION DULY MADE** by Phyllis Noce, seconded by Stacey MacNeil and carried unanimously:

**BE IT RESOLVED THAT:** the draft financial statements of the Corporation for the fiscal period ending December 31<sup>st</sup>, 2018 are hereby approved in principle by the Members of the Corporation.

### **APPOINTMENT OF AUDITOR**

**ON A MOTION DULY MADE** by Phyllis Noce, seconded by Barbara Hovarth and carried unanimously:

**BE IT RESOLVED THAT Catherine Campbell** be and she is hereby appointed auditor of the Corporation until the next annual meeting of members and a remuneration be fixed by the Board of Directors, with the Directors being hereby authorized to fix such remuneration.

### **5. RATIFICATION OF ACTIONS OF DIRECTORS**

**ON A MOTION DULY MADE** by Stacey MacNeil, seconded by Joan O'Brien Curtain and carried unanimously:

**BE IT RESOLVED THAT** all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Board of Directors and Officers of the Corporation since the last meeting of the Members of the Corporation be and the same are hereby approved, ratified and confirmed.

### **6. ELECTION OF BOARD OF DIRECTORS**

Kolleen McIlveen reported on behalf of the Nominating Committee.

**ON A MOTION DULY MADE,** by Kolleen McIlveen, seconded by Phyllis Noce and carried unanimously:

**BE IT RESOLVED THAT** the following individuals are hereby elected to be Directors for a TWO (2) year term, to June 2021:

Barbara Horvath  
Jan Pettigrew  
Stacey MacNeil

### **7. RECOGNITION**

Dufferin Parent Support Network recognizes the following organizations and individuals for their support and contribution to the success of DPSN this year:

- Catherine Campbell
- Country 105 (promotion of our workshops on the radio)
- County of Dufferin
- County of Dufferin, EarlyON Centre
- Dufferin Child and Family Services
- Dufferin Coalition for Kids (DuCK)

- Fifth Avenue Family Dental Centre
- Georgian College / Georgian College Career and Employment Community Services
- Kerry's Place Autism Services
- Kin Club of Orangeville
- Victor LaRocca / LaRocca Custom Cabinets
- myFM 101.5 (promotion of our workshops on the radio)
- Orangeville Banner
- Orangeville Police Service (facilitator safety session)
- Orangeville Public Library
- Parent Action on Drugs (pamphlets and brochures for cost of shipping only)
- Phyllis Noce
- Princess Margaret Public School Christmas Craft Fair (free booth)
- Dr. Alex Russell (deep discount for fee)
- Snap'd Dufferin
- United Way of Guelph, Wellington and Dufferin
- Upper Grand District School Board
- Wellington County Learning Centre (workshop in spring)

DPSN appreciates ALL donors and volunteers who support the work of DPSN.

All executive members signed a 'Consent To Act As A Director' and 'Annual Offence Declaration'.

## **8. ADJOURNMENT**

There being no further business, the meeting then adjourned.

## **CERTIFICATION OF MINUTES**

The President and the Secretary of the Corporation certify that these minutes constitute a true record of the proceedings of the meeting of Members held on 17<sup>th</sup> day of June, 2019.

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 President - Jan Pettigrew

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 Secretary - Stacey MacNeil