



## DUFFERIN PARENT SUPPORT NETWORK

### BOARD MEETING MINUTES

Date | time 10/19/2021 3:30 PM by Zoom

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#### In Attendance

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**Present:** Barbara H (Chair), Nichole M (vice chair), Phyllis N (Treasurer), Susan W (Secretary), Karen R-S, Laura L (Coordinator)

**Regrets:** Paul C, Stacey M

**Guest:** Amanda, Pine River Institute

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#### Approval of September 2021 Meeting Minutes

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Motion: Nichole

Second: Barbara

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#### Decisions in the Summer

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Two items were approved via emails between the June and September meetings:

1. In July, with board approval, Barbara submitted a response on behalf of the DPSN for the "Consultation on the *Canada Not-for-Profit Corporations Act*."
2. In August, it was decided that there was not an immediate need to apply to The Ontario Trillium Foundation Resilient Community Fund.

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#### Pine River Institute Presentation

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Amanda from the Pine River Institute came to talk about their Centre for Family Initiatives, which "provides community support, education and training to families and professionals working with youth." Their focus is on "helping families understand more about mental health, child and adolescent development, and how to support their child in a way that fosters connection and maturity." It was decided that Laura would keep in touch with Amanda and other staff at Pine River in order to share applicable events and resources with the families that each organization serves. There is also the potential for doing future workshops together.

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#### Coordinator's Report

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1. **Fall Workshops:** Registration was initially slow but did pick up, though a number of people did not actually attend. Laura heard from some of them who missed for a variety of reasons. Invitations for the workshops have been extended to neighbouring communities so that other families can take advantage of the workshops.

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## Coordinator's Report, cont'd

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One workshop was cancelled, as the facilitator was unable to attend. It was decided to ask the facilitator about recording the presentation such that it can then be sent to the people who had registered.

Planning is in the works for the rest of the fall workshops, with some already posted and receiving registrations.

Asking people to sign up for the newsletter when they first register for a workshop seems to be working well.

2. **Committee Meetings:** Laura attended DuCK (Dufferin Coalition for Kids), DC Moves, and the Executive Director Peer Group meetings.

3. **Privacy Webinar:** Laura attended this presentation by the Board of Trade on Sept 29th. It included video conferencing with suggestions that DPSN is already following for the workshops that are being presented on Zoom.

4. **Promotion of DPSN workshops:** Laura reported that in September there were 842 new visitors and 136 returning visitors to the website. And for emails, there are 734 subscribers. From one email sent in September there was a 49.8% open rate. This is up considerably from the last report.

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## Treasurer's Report

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Phyllis reported that the current bank balance is \$30,335.67

She is also continuing to research accounting software that is compatible with her computer.

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## Financial Matters

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1. Phyllis is continuing the search for a **new auditor**.
2. The letter of intent to apply for **United Way funding** was accepted and Laura is waiting to hear back about next steps.
3. DPSN will be doing a display at the Optimist Club's **Christmas in the Park**. The \$75 entry fee was approved:

Motion: Phyllis

Second: Barbara

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## Land Acknowledgement

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Laura shared some examples of what other groups have done for this, and Karen will also share further info via email. It was thought that Laura should invite a representative from the Dufferin County Cultural Resource Centre to a future meeting to discuss this and also parenting workshops and other resources.

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**Next Meeting: Tuesday, Nov 16, 2021 at 3:30pm, by Zoom**

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