



DUFFERIN PARENT SUPPORT NETWORK

BOARD MEETING MINUTES

Date | time 04/11/2022 12:30 PM by Zoom

In Attendance

Present: Barbara H (Chair), Nichole M (vice chair), Karen R-S, Susan W (Secretary), Laura L (Coordinator)

Regrets: Phyllis N (Treasurer), Stacey M, Lauren M (Volunteer), Madison R (Volunteer), Alyssa K (Volunteer)

Approval of March 2022 Meeting Minutes

Approved by all.

Coordinator's Report

1. **Spring Workshops:** Registration is going well to date. Laura is planning the next few weeks of the spring series and is considering offering the Siblings Without Rivalry one again as it had had technical difficulties when offered in the winter session.

Also, a few facilitators from the Family Education Centre in Peel have been interviewed. Laura may ask one or two of them to do a spring workshop.

3. **Promotion of DPSN workshops:** Laura reported that in March there were 130 new visitors and 15 returning visitors to the website, with 8.57% of those visits coming via Facebook. An email sent out in late March had a 48% open rate and 11 clicks. Facebook had 747 "likes", with posters and schedules continuing to get the most traction.

Princess Margaret School Outdoor Market May 28th

The school has decided not to do this event in May, so no further action required.

DPSN Internet and Telephone

The internet at DCAFS have been disconnected. Laura looked into cell phone plans and it was decided to go ahead with one that includes a small bit of data along with unlimited text and talk. Laura will also look into purchasing a cell phone.

Treasurer's Report

Phyllis reported, via email prior to the meeting, that the current bank balance is \$19,295.

Financial Matters

1. **United Way:** A Community Impact report is due April 29.
2. **Resilient Communities Fund, Ontario Trillium Foundation:** This application was successful. Phyllis, Nichole and Laura will attend an orientation meeting on April 12th. The goal of the grant is to build fundraising capacity. It was decided that we would have June 6th as the start date for the year of the project.
3. **Dufferin Community Grant.** This application was submitted. It is expected that we will hear the outcome of our proposal by the end of April.
4. **Zoom membership:** Laura was given the ok to renew this, as it is a necessity for on-line workshops and meetings.
5. **Insurance:** Between meetings, Laura talked to our insurance provider and it seems that we are adequately covered; we would need to add on a rider if we did in-person workshops or other events.

Disclaimer for website, registration emails, etc.

It was decided that we would prepare a disclaimer so that participants are aware that the intention of the DPSN is to provide information and support and not professional advice per se.

As well, it was noted that Laura plans on working on a form for facilitators that includes information about giving *suggestions* to parents rather than *directions*.

Bill C-25

Amendments to Bill C-25 include the Canada Not-For-Profit Corporations Act will come into effect August 31/22. This was reviewed between board meetings. None of the board members found anything in it that would require the DPSN to change anything.

DPSN Policy Review

To date, four meetings have been held. In addition to presenting the policies with updated wording and format, there are a few topics that have been, or will be, brought to the board for further discussion and approval.

Land Acknowledgement

There is nothing new to report.

AGM Meeting

The meeting will be June 20th. Barbara will contact any current board members whose terms will be up to see if they plan on continuing. She will also contact some prospective new board members.

Next Meeting: Monday, May 9, 2022; 12:30 – 2pm, by Zoom
