



# MINUTES

*Date | time* 10/1/2014 1:15 PM | *Meeting called to order by* Kolleen

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## In Attendance

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Kolleen McI (chair), Jan P. (recorder), Barbara H., Phyllis N., Laura L. (coordinator), Cristine N.

Regrets: Paula Conning, Joan O'B

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## Approval of Agenda

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Motion: Barbara                      Second: Phyllis

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## Approval of Minutes from December , 2013

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Motion: Phyllis                      Second: Kolleen

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## Strategic Planning

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a. General Operating By-Laws

Motion to approve: Phyllis                      Second: Kolleen

Next meeting to be a General Meeting, advertisement placed in The Banner (Laura), Paula will be sent an Agenda and asked to vote by proxy.

b. 2014 Budget:

- \$13000 in bank account now
- granted \$16200 from United Way (1350/month) for this year only
- hoping for \$8000 from the County of Dufferin (should hear near the end of the month)
- as the funding was not as hoped (for three years), Phyllis reported a status quo budget approach to this year and that unfortunately at this time no changes could be made to Coordinator's wage or hours

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## Coordinator's Report

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Some highlights of Laura's report as per discussion were:

- Ask a Parent – need to contact and discuss with new editor at The Banner and Kolleen offered to attend a meeting with the editor if Laura needed for back-up support

- Marc's article – a few changes were suggested and it was decided that Laura contact him to ask if he would prefer to make the changes
- February – Jan's Generosity article could be revised to reflect the Family Day holiday and not the Christmas holiday
- An overview of Spring Parenting Workshops and Other Requested topics
- Laura and Cristine had the idea of "Ready to Launch" ...getting kids ready to go out on their own and be able to eat well, handle finances (i.e. shop on a budget) and it was also discussed that CDDHS is offering free space and has \$ to spend for programming. Both Laura and Kolleen have contacts with regards to the financial side and Cristine mentioned that the health side would be something she could do
- Shirley Mather has approached DPSN with regards to advocating for special needs, doing a workshop or presentation. Barbara is going to contact with regards to inviting her to our next board meeting
- -Mike Neuts will be left until the fall for further discussion
- Jan will contact Alyson Schaffer for information for adding an evening session after Feb 18<sup>th</sup> afternoon session to DuCK members and partners (\$1500 +hst)
- It was brought up to look into how our website could be more mobile friendly, as DCAFS has just made this change and more and more people are relying on their mobile devices

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## Ask a Parent

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January: Guilt – Marc Mailhot

February: Generosity/Family Time -Jan

March: Magic of childhood: Santa, Easter Bunny, Tooth Fairy - Laura

April:

May:

Other idea: Ask Michelle Mason to write an article with regards to Body image/Eating disorders

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## Reports

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Treasurer's Report - summarized previously under 2014 Budget  
- preparing for the year end audit

– donate \$100 to United Way from the DPSN fundraiser (holiday meeting

Fundraising -Look into other grants: Canada Post, Honda, PRO Grants (regional or work with schools community councils)  
-additional money is needed to increase community outreach and supports and add programs especially for hard to reach families and with costs to reduce barriers such as childcare, etc

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## Risk Management

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Recruitment of new board members and volunteers

-Very happy to have Cris from WGDPH join us and need to clarify if she will be board member or community member...in any case it is definitely an asset for her to join us and Laura will forward to her some information and a copy of the Environmental Scan completed last year

-Potential for Shirley Mather to join as community or Board member

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## New Business

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### Workshop Policy

– no one has been able to find one and it is thought that the common practice was to base on previous invoices

-Laura to draft a policy

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## Next Meetings

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Feb10, 2014

Mar 3, 2014

Apr 14, 2014

May 12, 2014

June 2, 2014

Meeting was adjourned at 1:50pm