



MINUTES

Date | time 6/2/2014 1:35 PM | Meeting called to order by Kolleen M.

In Attendance

Kolleen M. (chair), Jan P. (recorder), Barbara H., Phyllis N., Paula C., Joan O'B-C., Laura L. (coordinator) Jill McP., Shirley M.,

Approval of Agenda

With addition of the election of officers.

Motion: Phyllis Second: Jan

Approval of Minutes from May, 2014

With the correction of adding Shirley to the list of those in attendance.

Motion: Phyllis Second: Barbara

Election of Officers for 2014-2015

Treasurer – Kolleen nominated Phyllis, all were in favour and she accepted this position

Co-Chairs – Barabara made the motion to nominate Kolleen and Jan, Phyllis seconded and both accepted the position

Co-Secretaries – Kolleen nominated Barbara and Joan, all were in favour and both accepted to share this position

Strategic Planning

Due to time restraints Kolleen made a motion to postpone this discussion until a meeting dedicated for this purpose. Monday June 16th, 2014 from 1:30-3:00pm. Laura will look into booking space and those not able to attend will forward their thoughts on the draft plan prepared by Laura and Jan. All were in agreement

Coordinator's Report

Some highlights of Laura's report as per discussion were:

- A. Members reviewed and approved all the proposed workshops for the fall schedule. Joan noted that there are many specialized workshops and that we might consider adding other workshops more general for to any parent
- B. The Banner: all seems back on track after last month's meeting and for printing of "ask a Parent" columns
- C. Lions Club of Amaranth funding application has been completed and awaiting final decision (have passed first to levels of consideration)
- D. Ask a Parent

June – Generosity (time) – revision Jan's article

July – Christine M.'s article with revisions

August –

September – Shirley – advocacy to build interest for October's presentation

Reports

Treasurer's Report No changes to financial position

Fundraising Fall Event: Shirley Mather
 Look into Honda Grant

Risk Management

Criminal Reference Check Policy-Kolleen had obtained information Adrian (MBC Volunteer Manager) Their procedure requires all volunteers to complete an application, including asking for consent to check references for screening purposes. A boundary description is provided for their role and if the volunteer acts outside of that boundary, the volunteer maybe let go. A police check (including vulnerable sectors) depending on that volunteers role.

A file is kept for each volunteer containing all documentation.

New Business

2014-2015 Meetings

September 8

October 6

November 10

December 8

January 12

February 9

March 9

April 13

May 4

June 15

Meeting adjourned at 3:30pm