



# MINUTES

Date | time 10/15/2018 1:00 PM |

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## In Attendance

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**Present:** Laura L (Coordinator), Jan P (Chair), Phyllis N (Treasurer), Nichole M, Barbara H, Stacey M (recorder), Joan O'B

**Regrets:** Kolleen M

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## Approval of Agenda

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**Motion:** Stacey M

**Second:** Barbara H

## Approval of September Minutes

**Motion:** Phyllis N

**Second:** Nichole M

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## Coordinator's Report

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- **Ask a Parent:**
  - Board discussed doing an article on talking to your kids about drugs; with legalization of Marijuana being in a couple days it is a timely topic
  - Laura will contact Kim Kitchen to see if he has any information or resources for this topic
  - Laura discussed about doing another article later in October on Stress and Healthy Coping and then can do a plug about Nichole's workshop on the same topic.
  
- **Fall schedule:**
  - Kolleen had 20 people attend her workshop on Discipline that Works
  - Tina H will not be able to facilitate Positive Parenting from Separate Homes this fall. She may be able to offer it in the winter months. With this workshop being so popular and needed (some parents are court mandated to attend this workshop), the board discussed that it should be offered more than once a year. Board discussed options for running this workshop more often. Board discussed running some ideas by Tina H about co-facilitation and/or having another facilitator run the workshop if trained.
  
- **School Distribution:**
  - Only 6 of the 16 schools in Dufferin will take paper copies of the Workshop Calendar. Most schools are now only sending it out by email. Laura will monitor the workshop numbers to see if this is affecting enrollment for workshops.

- Christmas Craft Fair:
  - Board agreed to participate in the St. Margaret's School Christmas Craft Fair again. Jan and Stacey will look at their calendar to see if they are able to help on the day. Barbara agreed to help again this year.

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## Treasurer's Report: Phyllis

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- Approx. \$35,000 is the current bank balance
- Catherine Campbell donated her \$2300 salary back to DPSN

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## Strategic Planning

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- 20<sup>th</sup> Anniversary Planning
  - Board discussed suggestions for event. Ideas for speakers and topics; Anxiety and Legalized Marijuana were discussed
  - Stacey, Nichole and Jan all agreed to be on the Planning committee. Jan P will reach out to Barb White to see if she would be interested in being on the Planning Committee.

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## Administrative Matters

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- Safety and Cancellation Policies
  - Board reviewed Safety Policy. Board agreed to change wording and add "facilitator to leave as a group with participants." Board voted and approved this change.
- Quorum
  - With 7 board members on DPSN, we need at least 4 board members to attend the meetings in order to have Quorum. Board discussed the option of doing votes via email if there is not enough present at the meeting.
- December Meeting
  - Board discussed having December meeting in the evening again and discussed possible location ideas. Board agreed to Sweet Chili restaurant again. Board will finalize time at November meeting.

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## Next Meetings

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- Nov. 12
- Dec. 10
- Jan. 14
- Feb. 11
- March (4 or 18 to be determined)
- April 8
- May 13
- June 17