



MINUTES

Date | time 4/14/2014 1:00 PM | Meeting called to order by Barbara H.

In Attendance

Barbara H. (chair for beginning), Kolleen M. (chair) Jan P. (recorder – left early), Phyllis N., Laura L. (coordinator), Joan O'B Curtain, Cris (WGDPH), Christine M., Shirley M. (arrived at 2 pm)

Approval of Agenda

Motion: Barbara Second: Jan

Approval of Minutes from March, 2014

Motion: Barbara Second: Phyllis

Strategic Planning

-Honda Grant (covers administrative costs) requires a 3-5 year plan. Jan and Laura will meet to prepare a draft plan using the outdated strategic plan as a guideline.

Coordinator's Report

Some highlights of Laura's report as per discussion were:

- A. Banner: our material has not been printed. Laura will meet with Angela, our Sales Rep, to get more information about the situation. She will also send material to the Orangeville Citizen
- B. The Parent Councils did not seem interested in applying for a regional PRO grant. Laura will send a letter to each school and the Chair of the Parent Council, offering DPSN's tools for applying for a PRO grant and suggesting topics. Kolleen will share the templates she has developed for FEC.
- C. Spring Event – April 20th –Not a great response to date-Laura noticing Posters have been taken down-revisions to go up immediately. Board Members will distribute in the community as they can.

- D. The deadline for Canada Post is April 25. This is too close for developing an application. Laura and others can draft a proposal to be ready for submission next year.
- E. Honda – Laura found the old Strategic Plan, which can be a starting point for a new plan. Once it is completed, an application to Honda will be developed. There is no deadline for these grant applications.
- F. United Way: We reviewed Laura’s responses to the United Way report and suggested minor changes.
- G. DPSN Policies
- Criminal Record Checks – after much discussion, we question the rationale for requiring these checks, when we do not work with children. Kolleen will check with a couple of similar organizations regarding their policies.
 - Workshop Cancellation – We add a timeline of 3:00 for decisions to be made, and alter the third condition to read, “if the facilitator becomes unavailable,” which will cover a number of contingencies. This policy is approved.
 - Outside Workshops – approved, with minor editing changes.

Ask a Parent

March: Body Image/Eating Disorders-Lisa Guimont from PCMH

April: Magic of Childhood, Santa, Easter Bunny, tooth fairy – Darla Fraser, Orangeville Public Library

...Articles have not been published as previously mentioned, Laura will contact our sales representative to discuss and provide our event information to The Citizen.

Reports

Treasurer’s Report	- Phyllis reports there is \$18,000 in the bank. She is now working on preparations for the audit
Fundraising	Spring event: Body Image/Eating Disorders Fall Event: Shirley Mather -Advocating from your strengths Look into Honda, Canada Post, PRO Grants

Risk Management

Recruitment of new board members and volunteers...as previously mentioned

-Joan O’B is willing to be elected to the Board of Directors

-ensure Cris from WDGPH is on mailing list for Minutes/Agenda

-Shirley M. & Christine M. hopefully will continue to join us as volunteers and potentially as Board Members

-invite Jill MacPherson (Laura)

New Business

-Fundraising and New Policies as previously mentioned under Coordinator's Report

Next Meetings

May 12, 2014 at 1:00PM

June 2, 2014 – Annual General Meeting

Similar format to last year, with no speaker. Barbara will check our new By-Laws regarding timelines for the AGM publicity.