



# MINUTES

Date | time 1/11/2016 1:00 PM |

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## In Attendance

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Phyllis N (Treasurer), Laura L (Coordinator), Stacey M (recorder), Barbara H,

**Regrets:** Joan O'B, Kolleen M (co-chair), Jan P (co-chair), Barb W (volunteer) and Shirley M (volunteer)

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## Approval of Agenda

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Motion: Phyllis N

Second: Stacey M

(With date change)

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## Approval of Minutes from December 7<sup>th</sup>, 2015

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Motion: Barbara H

Second: Phyllis N

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## Coordinator's Report

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### A. Banner:

- The Banner asked us to put an ad in for the Family First Supplement. Ads are \$250, Feb 28<sup>th</sup> is when ad would be in. We approve this expenditure.

### B. Spring Parenting Workshops:

- Laura looking to finalize the spring workshop schedule and have it ready to hand out at the Jungle Oasis event in February. Will be looking to officially send it out before the March Break.

### C. Measure of Profile:

- Some questions came up around the Measures of Profile
- Laura was unclear on certain columns, feels it needs to be updated
- Laura will look at updating; taking out old categories and adding in any new ones

### D. Evaluation Form Changes:

- Laura suggested changing the current evaluation forms. After discussion, decision was made to have the evaluation on one page and the contact and workshop information on another

### E. It's All About Kids:

- Linda Rouw is putting on a Kids Fair on May 7<sup>th</sup> in Grand Valley

- One section will be about sports and the other section will have various Service Providers
- We could attend and have a table set up
- It was agreed that this would be a good event to participate in

F. Constant Contact:

- Renewal is due for this service. After discussion, a decision was made that it is worthwhile to pay again for this service

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## Treasurer's Report

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Phyllis reported having a bank balance of \$32,000, this is including the PRO Grant \$

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## PRO Grant 2015-2016

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Parent Support Groups:

- Laura will confirm costs for the Centre, then we break down costs for the support groups
- Looking to have the Groups start after March Break
- Looking at the name of these Support Groups, possibly change the name to something other than "Support Group", so people are aware this is not something that will continue on

Rack Card:

- Need to look at this soon
- The Rack Cards will need to be informational not promotional

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## Fundraising Opportunities:

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Jungle Oasis:

- Scotiabank is partnering and will match funds
- Still waiting to hear from the Grime Team
- David Tilson has agreed to help promote the event

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## Next Meetings

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February 8<sup>th</sup>

March 7<sup>th</sup>

April 11<sup>th</sup>

May 9<sup>th</sup>

June 6<sup>th</sup>