



**Dufferin Parent Support Network Board of Directors
Meeting Minutes June 10, 2013**

Present: Paula C. (chair). Barbara H. (recorder), Phyllis N., Kolleen McI, Laura L (coordinator), Jan P.

1) **Call to Order:** 2:30 at DCAFS

2) **Approve Agenda**

M - Kolleen

S - Phyllis

3) **Approval of Minutes of May 13, 2013**

To accept the minutes of May 13, 2013 meeting, with correction to 5c. Laura attended Island Lake and Jan attended Credit Meadows

M/ Phyllis

S/ Kolleen

4) **Resignation: received from Pat Gardner May 28**

We appreciate Pat`s long service as a DPSN Board member. We will try to arrange a lunch with Pat during the summer.

Barbara will contact Pat about how to best approach the Health Unit to name another staff person to the DPSN Board.

5) **Election of Officers**

To elect the following officers of the organization to terms ending June, 2014:

- President: Kolleen McIlveen

- Treasurer: Phyllis Noce

- Secretary: Jan Pettigrew

6) **Coordinator`s Activity Report**

a) Summer coverage: Laura will provide telephone coverage, mail pick-up and will leave a voice message regarding summer closure.

b) Laura`s hours: In Septemer we will consider our capacity to increase Laura`s hours.

c) Workshops: 13 people participated in the STEP training. In the fall Laura will contact some regarding possible facilitation for us. If funding allows, we could pay more facilitators. Perhaps we can purchase STEP books with funding from DuCK. Consider how we might partner with a school to provide child care during workshops.

d) Fall Fair: because we won`t have volunteers available on Labour Day weekend, we will decline the opportunity to have a booth. Kolleen will inform Bert Gautier

e) Website and Social media: 1200 opened the recent post on Facebook. This week`s total reach was up, 76%. In September, Jan will bring proposed guidelines for choosing pages to `Like` This might include

UW Guelph Wellington Dufferin, County of Dufferin, anyone on DuCK, Kids in the Hills, Barbara Coloroso. Do not include any commercial ventures.

- f) Ask a Parent column- our March column has not appeared, as scheduled. Laura will contact the new managing editor, Tony Poland, to arrange a meeting to establish DPSN's relationship to the Banner. A board member will be invited to also attend.
The May column by Lisa Guimont of Parents for Children's Mental Health; she will be asked to include mention of the importance of parents informing organizers of children's programs about any special needs of their children.
- g) Fall Fundraiser We agree Laura will continue to talk with Mike about speaking for us. Suggest he include next steps related to bystanders.

7) Reports

- a) Treasurer: Phyllis reported there is approximately \$15,000 in the bank account
- b) Fundraising:
 - a. United Way application: Barbara and Phyllis will work on it, with Jan's assistance
 - b. Continuance of incorporation: set a date in September
 - c. County of Dufferin: application due in December

8) Risk Management:

Recruitment of new board members: Laura received an enquiry from Christine... Laura will be in contact with her, to arrange a time for other board members to meet with Christine.

9) Next Board Meeting: September 9, 1:00 PM

Adjourned at 3:30