



# MINUTES

*Date | time 3/3/2014 1:18 PM | Meeting called to order by Barbara H.*

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## In Attendance

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Barbara H. (chair), Jan P. (recorder), Phyllis N., Laura L. (coordinator)

Regrets: Kollen M. (emailed notes), Joan O'B

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## Approval of Agenda

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Motion: Phyllis

Second: Jan

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## Approval of Minutes from January, 2014

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Motion: Barbara

Second: Phyllis

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## Strategic Planning

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-Honda Grant (needs a 3-5 year strategic plan but covers administrative costs) requires a 3-5 year plan. Jan and Laura will meet to prepare a draft plan after March Break meanwhile Phyllis, Barbara and Laura will look for an old copy of a strategic plan

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## Coordinator's Report

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Some highlights of Laura's report as per discussion were:

- Spring Parenting Workshop Schedule completed and will distribute to schools after March Break
- New Mobile friendly webpage looks great-link to regular page once it has been improved with the new look
- New Policies (Criminal Reference Check Policy and Policy for Outside Workshops) will work on now that spring schedule is complete
- Home Show – decided not to attend but to ask DCAFS to have our schedule of workshops at their table
- Agreed to renew Constant Contact without the 'library" option (savings of \$5/month)
- Thank-you to be sent to Dufferin County for \$8000

- Look into wording with regards to not receiving government funding on website as we do receive funding from Dufferin County

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## Ask a Parent

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March: Body Image/Eating Disorders-Lisa Guimont from PCMH

April: Magic of Childhood, Santa, Easter Bunny, tooth fairy?

May: Mother's day, mental health awareness month

Other idea: grief

September: Shirley Mathers as a precursor and promotion for fall event

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## Reports

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Treasurer's Report     - no reports of any changes – (approx. \$12000 in bank at end of Jan/2014)  
                                     -received \$8000 from Dufferin County to be deposited  
                                     - books are prepared for year-end audit

Fundraising                Spring event: Body Image/Eating Disorders  
                                     Fall Event: Shirley Mathers -Advocating from your strengths  
                                     Look into Honda, Canada Post, PRO Grants

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## Risk Management

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Recruitment of new board members and volunteers....as previously mentioned

-Not sure if Cristine (from WGDPH) will be joining us due to changes occurring at Public Health  
(Laura will send her an invitation/reminder of upcoming April meeting)

-Potential for Shirley Mather to join as a presenter, volunteer or Board member  
-invite Jill MacPherson (Laura) and Chistine Malia (Jan) to next meeting

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## New Business

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-collecting evidence supporting the parenting programs and the philosophy of the programs we offer

-Fundraising – possible Grants to look into:

Honda – Jan and Laura will meet and discuss after March break...need a 3-5 year plan...so hope to have a rough draft of this for next meeting...please contribute to them this month

PRO grants –this spring applications are due...speak to school councils, individual schools or create our own

Laura will be attending the area school council meeting on March 17th

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## Next Meetings

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Apr 14, 2014

May 12, 2014

June 2, 2014

Meeting was adjourned at 2:30pm