



**Dufferin Parent Support Network Board of Directors  
Meeting Minutes May 13, 2013**

**Present:** Barbara H. (recorder), Phyllis N., Kolleen McI (acting chair), Laura L (coordinator), Jan P.  
**Regrets:** Pat G, Paula C.

- 1) **Call to Order:** 1:10 at DCAFS
- 2) **Approve Agenda** M/ Kolleen S/ Phyllis
- 3) **Approval of Minutes of April 8**

To accept the minutes of April 8, 2013 meeting, with correction of sentence, 5) d: Social Media: “Board members may be listed as administrators.”

M/ Phyllis S/ Kolleen

4) **Spring Fundraiser, April 17**

- Attendance was lower than anticipated resulting in \$70 revenue
- Feedback was positive from participants (we were less comfortable with the interactive segment)
- Consider whether the spring event has consistently had lower attendance than the fall (it feels like too much is happening in the spring)
- The title of the event needs to be more specific, descriptive

5) **Coordinator’s Activity Report**

a) Spring Workshops

- The ASD Workshop has only 7 registered, but will go ahead (lack of child care is a barrier)
- Paula Cornish is happy to be doing the Anger, Parenting & You workshop in Grand Valley. Some of those participants are also coming to other workshops
- Virtual World – only 4 attended, despite 13 registered. There were competitive events at DCAFS and Mono Amaranth

b) Fall Workshops -

- How to Talk – Laura will suggest Susan consider the applicability to grandparents, and those with adult children by using different scenarios.

c) Measures of Profile:

- April 8 – Barbara went to Robert F Hall
- April 9 – Kolleen went to Community Living Dufferin for an ODSS event
- May 10 – Free Youth Night at Alder Street – Jan attended
- June 7 – Island Lake Kindergarten orientation — Laura attended
- June 7 — Credit Meadows kindergarten orientation — Jan attended

d) Draft Brochure – tri fold, to be distributed at kindergarten open houses

- Suggested adding Ask a Parent and the website
- Thanks to partners and funders on the back panel
- Invite new Board members

e) Social Media: the Facebook page has 40 “likes”

- Kolleen will ask Sylvia Jones to “like” it.

- Total reach last week was 317
- f) Ask a Parent
  - July – Barbara will send Laura an old column to be re-worked and submitted
  - August – back to school theme. Jan will ask one of her neighbours about writing a column

**6) Reports:**

a) Treasurer: Phyllis is preparing the financial statements for the audit by Catherine Campbell. Catherine is invited to the AGM.

b) Fundraising: deferred

**7) New Business**

a) Facilitator Training May 29 - 31

- 13 are now signed up, with 2 spots still available

b) DuCK

- The session to develop the Parenting Workshop Questionnaire was very productive
- The questionnaire has 5 or 6 core questions for everyone to answer and uses three categories – knowledge, practice, attitude. FEC shared their resources and is offering inclusion in the Peel Parenting report card.
- The draft will be shared with DPSN members, for information.

**8) Annual General Meeting: June 10, 1:00 PM**

- Laura has looked after the ad in the Banner and has a check list regarding outreach
- We should revisit Stacey's report for ideas about how to promote DPSN
- Laura will ask Trish Keachie about any DPSN staffer who might join the DPSN board
- We need fundraising expertise

**Next Board Meeting: June 10, after the AGM**

Adjourned at 3:00