

## DUFFERIN PARENT SUPPORT NETWORK

@DCAFS, Lower Board Room

655 Riddell Road, Orangeville

Minutes June 13, 2011

2000-2100

Present: Kolleen Mc(Chair), Pat G( Recorder), Paula C, Barb H, Kally N, Phyllis N, Joan O

### 1. Call to order/approve agenda

M: Kolleen S: Pat

### 2. Approval of minutes: change made to minutes reflecting names of guests present at meeting.

M: Kolleen S: Pat

### 3. Funding Project Coordinator Report

BH reported for the Funding Coordinator on the meeting with UGDSB and a local business that supports local not for profit groups. Discussion of lunch and learns for Dufferin HR association but there may be time constraints. There are two Foundation proposals ready for submission. RBC proposal to be sent. Contract for funding project coordinator is nearing completion. Grant of \$10,000 is approximately 75% expended. There will be a minimal balance to be spent on this project by year's end. BH will follow up with Funding Coordinator re making final contacts with identified potential funders before year's end. Board will need an update from the Funding Coordinator on any loose ends and where follow up may be needed. Report on meeting with MCYS representatives. DPSN's need for core funding was well represented; a level of support was expressed by MCYS members present.

### 4. Strategic Planning

Nothing to report at this time

### 5. Coordinator Report-

**Activity report** Coordinator presented report to the board. Some discussion on fall workshops, what will be offered, what has a waitlist and which facilitators can be available. FTP will provide two workshops next year (spring and fall). Workshop summary from the spring was reviewed. To date, eight topics for workshops have been requested. Task is to find facilitators for each of them.

**Festival Report**-Coordinator to attend festival wrap up meeting later this week. Full report on festival to follow from that meeting. Volunteer hours report form will be forwarded to board members. Members will track the hours they volunteer to DPSN beginning in September 2011.

### 6. Reports

- Treasurer- Draft Financial statement for yearend December 31, 2010 presented to Board for approval /changes before final submission. Approved as is.

- Fundraising-nothing to report
7. **Risk Management**- Nothing to report
  8. **New Business** Set meeting schedule for fall 2011 and spring 2012.  
Joan will be in touch with board members to cover the items that need attention while she is away
  9. **Next Meeting** Dates as follows;  
**Sept 12 – KN to do minutes**  
**Oct 17**  
**Nov 14**  
**Dec date TBA**  
**Jan 9**  
**Feb 13**  
**March 5**  
**April 2**  
**May 14th**  
**June 11**
  10. **Adjournment: 2100**